



MONTHLY MEETING MINUTES

Springfield City Hall, 225 5th St., Springfield, OR 97477
October 10, 2017, 6:30 p.m.

A regular meeting of the Springfield Arts Commission was held on October 10, 2017 at Springfield City Hall, 225 5th Street, Springfield, OR 97477. The chair was present; commissioner Knapp filled in for the secretary, who was absent. A quorum being present, the meeting was called to order at 6:30 p.m.

ATTENDANCE

Attending:

- Kim Lyddane, Chair
- Wanda Seamster, Vice Chair
- Amy Orre
- Andy Drake
- Daphne Mantis
- Kayla Ackerman
- Danielle Knapp
- Jodie Delsere
- Carrie Schindele-Cupples, Staff Liaison

Absent:

- Summer Young-Jelinek, Secretary (arrived late)
- Leonard Stoehr, Council Liaison

Guest:

- Niel Laudati, City of Springfield

AGENDA ITEMS DISCUSSED:

6:30 – 6:50	NIEL LAUDATI: CITY ART PROJECTS UPDATE	KIM LYDDANE
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- Niel Laudati, Legislative and Public Affairs Manager at City of Springfield, shared information about current and upcoming art projects overseen by the City Manager's office:
 - Success of several city art projects since 2007, including Ken Kesey and Simpsons murals. Both murals will be cleaned and covered with a protective layer in 2018.
 - The Women's Veterans Memorial, an idea that originated in the city's current Five-Year Arts Plan, took 18 months to fully realize. The sculpture will be delivered from its foundry in Damascus in time for its November 10 dedication ceremony. This marks the conclusion of the current Five-Year Arts Plan. City is developing a new Five-Year Arts Plan, which will go to Council for approval.
 - City staff also helped the city of Coos Bay with their plan for a Steve Prefontaine mural.
 - Installation of the Springfield Flame (sculpture by Devin Laurence Field) was Phase 1; Phase 2 will include construction of a plaza accessible to pedestrians.
 - City staff are preparing for additional projects for the coming year, including working with LTD to repaint the Splash Dam, looking into options for updates to the entrance of Springfield and a Prefontaine sculpture, evaluating possibilities for a Glenwood-specific



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Art Plan, and installing decorative crosswalks (designed by UO Students in the first phase of the project) on Main Street.

6:50 – 6:55 SEPTEMBER MINUTES KIM LYDDANE

- Kim asked for any amendments to September minutes; none were indicated.
- **MOTION:** Jodie moved to approve September minutes. Wanda seconded. Motion was unanimously approved.

6:55 – 7:00 FINANCIAL REPORT CARRIE SCHINDELE-CUPPLES

- Carrie reviewed financial report, including August monthly report and FY 2018 YTD expenditures. She shared two minor changes: Art Alley Repair has been rolled up to \$7000 and Art Alley Special Projects has been rolled up to \$500.

7:00 – 7:05 SAC RECRUITMENT KIM LYDDANE

- Wanda and Amy are not opting to re-up when their terms ends
- No applicants meeting eligibility criteria applied in the open cycle. One applicant who did not meet residency/business investment criteria applied and requested the commission waive that requirement.
- Applicant Adam Howard was present to be interviewed. He has extensive arts and cultural institution experience and is especially interested in the Washburne Historic District.
- Carrie updated the commissioners on the information she found out from the City regarding the residency requirements. She has moved back the approval date to January (instead of November) so that the call for applicants can be extended to December.
- Commissioners discussed whether the bylaws can be repealed in this particular case. It was suggested that the wording in the application be expanded to include "or work full-time."
- **MOTION:** Wanda moved that we recommend to the city council that they add a third qualification possibility, of working fulltime, in Eugene. Kayla seconded. We could recommend changing the bylaws to require that only 7 of the 9 meet the Springfield resident/business owner criteria.
- The commissioners decided to table the rest of this conversation until November.
- **TO DO:** Kim will tell Adam that we can propose to change this requirement; in the meantime, we recommend he consider the process for becoming a volunteer. Once bylaws are changed (if allowed by Council), he would need to reapply.



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7:05 – 7:10

MARKETING

JODIE DELSERE

- Jodie recommends reevaluating our brochure plans and circulated an example from the City of Bend, which includes better quality paper, an expanded format, and a quiz activity.
- The commission has \$2000 for the new brochure printing in its budget. We will look into the legality of sponsorships to increase our printing budget. In-kind donations are allowable.

7:10 – 7:15

PUBLIC ART

DANIELLE KNAPP

- Danielle and Daphne met with Niel Laudati and Courtney Griesel from the City Manager's Office on September 26 to discuss ways that the SAC and City staff can work together on mural upkeep and future mural projects.
- A site on the corner of 5th St. and S. B St. has been selected for the installation of three Testa sculptures; hopefully this will occur in early November.
- **TO DO:** Danielle and Daphne follow up with Jim Polston, Associate Project Manager for Springfield, to confirm dates of Testa site preparation and artwork installation.

7:15 – 7:20

OUTREACH

KIM LYDDANE

- The dedication ceremony for the Women Veterans Memorial Sculpture will be held on Friday, November 10, 11:00am.

7:20 – 7:40

CITY HALL GALLERY

WANDA SEAMSTER

- Wanda presented the results of the commission's review of the 2018 Call to Artists submissions.
 - The commissioners discussed the applications and reviewed images.
- **MOTION:** Wanda moved to invite the following applicants to exhibit during the 2018 schedule. Andy seconded. Motion was unanimously approved.
 - January – Debra Meadow
 - February – Diane Farquhar
 - March – Cork Larsen
 - April – Jane Buccola
 - July – M.V. Moran
 - August – Dennis Duval
 - Sculpture cases – Bill Deskin
 - Sandy Sanders was selected as an alternate.
- **TO DO:** Wanda will contact the artists selected for exhibition to confirm schedules.



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7:40 – 7:50 ART WALK BUDGET REALLOCATION KIM LYDDANE

- A working meeting will be held on Thursday night (5:30pm) at Planktown.
 - Jodie, Kayla, Summer and Kim will meet to talk about Marketing plans for the City Hall Gallery.

7:50 – 7:55 HERITAGE ARTS GRANT SUMMER YOUNG-JELINEK

- Summer updated the commissioners on the current status of the HAG application process and reminded them to complete their review of applications as soon as Carrie sends the links.
- TO DO: Carrie will email the commissioners the instructions and the links to the applications to be reviewed. Reviews must be completed by October 30.

7:50 – 8:00 FURTHER BUSINESS COMMISSIONERS

- The commission ran out of time to discuss some of the remaining agenda items in depth. These topics will be included in the November meeting's agenda.

The meeting was adjourned at 8:11 p.m.

Approved minutes submitted by:

Danielle Knapp

Date